

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of July 19, 2004

PRESENT: Colby, Berube, Jackson, Hochgraf, and Keans

ALSO: Ron Wanner, Walt Lewis, Tricia Lambert, and OVA

Meeting called to order 8:30am

1. Approval of minutes, Colby moves acceptance of 6/14/2004 minutes, 2nd by Keans--unanimous

2. Old Business:

- a. Environmental update - The MOU has been signed by all four agencies and distributed. Mitigation to start when DES signs off on the compiled minutes regarding the agreed upon mitigation for Skyhaven Airport, approximately 12 acres of wetland. This process is moving along without major stumbling blocks to date.
- b. Status reports and updates:
 - 1). FBO update -
 - 2). Summer fly-in and airshow is still scheduled for 21 & 22 August 2004, will be similar to last years with the addition of air show activity. Expecting military demos and acrobatics. FAA and DOT/Aeronautics will be present.
 - 3). Beacon and fence project - Pre-construction meetings should be held within the next few weeks. Some reduction in the length of fence caused by the increase of steel since the original specifications were developed. These have been difficult contracts to deal with because of the delay in approving. Four 125 foot poles with solid red lighting should be going up as soon as poles are delivered from the Northwest. There will be minor changes in the fence planning due to increasing steel prices, this will impact electric gates and card reader systems for the time being. Fred H. has some concerns with deviation from phase 1 of the ALP in terms of fence location in the area of the SRE building and hangar 1-10. Tricia explained a movement of fence would require tree cutting and thus a permit from DES on wetlands and the current swale. Governor and Executive Council approval has been obtained for a new 10 wheel dump truck with double wing plow system and a tow behind powered sweeper.
 - 4). Current hangar wait list has 47 names
 - 5). Jim Rutherford is interested in hangar 1-10 and understands the estimates for repair to be approximately \$12 to \$13 thousand. Jim asked if the cost of borrowing money will be included in the rent credit?. Fred will work out a financial sheet that addresses the issue.
 - 6). FAA 50-10 inspection scheduled for September 2004
 - 7). Runway line painting is planned before the inspection.
 - 8). Terminal building repairs are on hold primarily due to staffing issues and other priority requirements.
 - 9). Minimum standards still in committee (SAOC) and will remain on agenda.

10). Food service trailer may have to move to accommodate new fence and the clearing required during the installation of the fence.

- c. Potential maximum dimensions of hangar 1-10 presented by Fred in response to a discussion several months ago.
- d. Dick J. reports we have beavers in the area at North end of airport beyond his access road. At least 4 dams that are on airport property. Dick has knocked down the dam at the culvert to his drive twice and the culvert is still partially plugged and could cause the road to wash out.

New Business:

- a. Air monitoring has ended at Skyhaven after 7 years. DES sent letter of appreciation and thanks.
- b. OVA has a letter going out to all airport tenants about the airshow on Aug. 20-22 and notifying them about access to hangars during the weekend. OVA will shut gates to the airport during the period of the airshow for security and safety. OVA will notify all tenants and make specific arrangements with those tenants needing accommodations during the airshow weekend. Airport will be Notamed closed during the actual times of the aerial demonstrations.
- d. Next Meeting: August 16, 2004
- e. Future meeting dates: September 20, 2004

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 10:15 am